



Shasta Union
Elementary School
District
2021-2022



Reopening School Plan:

Office 530-243-1110

Kim Miller
Principal



GUIDING PRINCIPLES

The health and safety of our students, staff, and families is of the utmost importance. When you first arrive on campus, it will have some new features due to new health and safety measures but our caring and responsive staff will still be there to help you as usual. Our plans are squarely focused on academic instruction to enhance student performance and address learning for all of our students. We are trying our best to address extracurricular programs, clubs, and athletics that are so important to the physical, mental, and social learning for our students.

The Redding Schools believe in our values and work hard to live up to them. Our Portrait of Graduate qualities are more than a set of skills to teach our students. They are how we do business. I encourage you to let us know when we are not living up to them so we can reevaluate our practices.

Portrait of a Graduate: Responsibility; Adaptability; Perseverance; Critical Thinking; Communication; Empathy – For more information

https://reddingschools.net/parents/academic_immersion_programs/portrait_of_a_graduate

- **Safety:** The safety of our students, staff, and community will guide our work. Students will return to school campuses as we develop safe environments, strategies, and protocols that build safety of students, staff, and community members.
- **Science:** Information on the spread of the Coronavirus and the number of cases in our area has been steady but increasing. We will look to the most up-to-date information on the spread and cases from our health care officials for guidance as we offer our plans in the coming months. The below phases will be principally directed by our local health officials for the safety of all.
- **Student Learning:** The two guiding principles above, Safety and Science, will set the conditions for student learning. We will need to continue to critically think, be adaptive, and be persistent so that we continue to address the needs of our students within multiple settings.
- **Quality Instruction:** Whether distance learning or in person, quality instruction continues to be the cornerstone to the success of educational programs. Since coursework delivered through these modalities must continue to be available (on-campus and distance learning) they should meet the same standards regardless. We will adopt continuous improvement practices and use evidence to guide decision making while aiming to enhance the quality of student learning opportunities. The use of data to inform improvement of instructional and school practices will guide us working together to leverage our collective positive effect through advocacy, and share best practices and resources. To maximize impact, Redding School District will establish an infrastructure designed to promote ongoing collaboration and sharing of best practices among schools.
- **Commitment to Equity** – All students must have opportunities to achieve academic success that are accessible, personalized, culturally relevant, and responsive. Schools have a responsibility to be responsive to student essentials and meet the continued needs of ALL students, including students from low-income backgrounds, students with disabilities, students experiencing homelessness, foster youth, English Learners, and students from diverse cultures.

WHAT FAMILIES CAN EXPECT WHEN SCHOOLS REOPEN

Instructional Offerings for Families:

In-Person – All students will return to **In-Person Traditional Instructional School** Monday-Friday with a typical schedule, with health and safety guidelines and protocols in place as mandated and described below by California Department of Public Health.

Independent Study Homeschooling – Shasta Montessori Full-Time Home School homeschool program will always be an option for parent choice.

All programs will cover the core subjects for schooling but will utilize differing methods for instruction. Parents are an integral part of student success just as is true every school year. We welcome communication and support from our families as we implement the instructional options. Please contact us with concerns or questions. We want to serve your children.

2021-2022 School Year: We will be offering the options of (In-Person with Protocols) and an Independent Study Homeschooling option for families to choose to meet their needs and comfort level at this time. You are welcome to set up a conference with your child's school to discuss schooling.

Social Emotional Supports: All staff will focus on supporting a positive climate and culture that practices Capturing Kids Hearts principles. Teachers will strive to foster a sense of belonging in their classrooms. Classrooms will utilize Social Emotional tools and curriculum. Counselors and other adult support staff will be available to students and staff who need additional support. Counselors may meet with individuals or small groups virtually or in person as needed.

Descriptions of Schooling Offerings

In-Person Traditional Instructional School

With Health and Safety Guidelines Below

On Campus Hours: 7:25 am to 2:30 pm – Students will report directly to classrooms upon arrival. See breakfast plans below as morning breakfast times will be suspended and will be provided for take home.

Entrance & Exits: Masks will be required for entering and exiting the building for everyone. Students will also enter and exit the building at an entrance/exit closest to their classroom.

Screening at Home:

- Students that are sick and have symptoms prior to coming to school should not attend school. If students develop symptoms during school hours, office staff will evaluate and notify parents if necessary.
- If someone in your home or someone you have had frequent contact with has been diagnosed with COVID-19, please contact the school and keep your child home until you receive contact from Shasta County Public Health.

Offices: Remember that the same great office staff members are still here to help you.



- **Access to Campus:** Sites will be utilizing registered parent volunteers and mentors as essential program components. You must be a scheduled volunteer who follows the school protocols to participate. Other nonessential visitors, and parents will be limited to the school office.
- **Plexiglass Partitions:** These partitions are installed in the office only for the protection of visitors and staff and will remain for the time being.
- **Face coverings:** Face coverings are essential as long as the directive from California Department of Public Health (CDPH) stays in place. Disposable face coverings will be available upon request at the front office.
- **Health Office:** Isolation areas & masks for students with symptoms or students who are sick will be used. All students visiting the health office will wear masks.

TK-2 Classrooms: *We are encouraging outside teaching as possible without mask wearing as well as offering educational field trips of a wide variety.*

- Classrooms organized in grade level instructional models as is traditional for schools.
- Mask use within the classroom **is state mandated** for staff and for students. Students will need to wear masks when exiting and entering classrooms. Persons exempted from wearing a face covering due to a medically prescribed condition, must wear a non-restrictive alternative, such as a face shield with a drape on the bottom edge, as long as their condition permits it.
- Sinks for handwashing as well as hand sanitizer is available for all classrooms and students and staff are asked to use them as frequently as is needed.
- Multiple tissue boxes will be in all classrooms.
- Teachers will provide instruction on proper handwashing/hygiene and ways to prevent the spread of germs: covering cough/sneeze with tissue or elbow, avoid touching face, avoid close, prolonged contact with others.

3-8 Classrooms: *We are encouraging outside teaching as possible without mask wearing as well as offering educational field trips of a wide variety.*

- Classrooms organized in grade level instructional models as is traditional for schools.
- Mask use within the classroom **is state mandated** for both staff and students.
- Sinks for handwashing as well as hand sanitizer is available for all classrooms and students and staff are asked to use them as frequently as is needed.
- Multiple tissue boxes will be in all classrooms.
- Teachers will provide instruction on proper handwashing/hygiene and ways to prevent the spread of germs: covering cough/sneeze with tissue or elbow, avoid touching face, avoid close, prolonged contact with others.

Recess & Play Areas:

- *Before school access to playgrounds will not be allowed. Students will report directly to their classrooms each morning 15 minutes before school starts unless they are eating breakfast in which case they will go to the cafeteria and then their classroom.*
- Sinks in bathrooms are available for hand washing and supervising staff will carry hand sanitizer.
- Students will wash or sanitize hands before going to play and hands will be washed or sanitized after play.
- **Masks are not required outside.**

Hallways:



- ***Hand Sanitizer:*** Sanitizer will be available in locations throughout the school. Adults will distribute sanitizer to younger students, as guidelines require.
- ***Tissue paper:*** Boxes of tissues will be available in all locations throughout the school.

Breakfast, Lunch, & Super Snack – Cafeteria Area:

- For the school year 2021-2022, all students will eat free. Please fill out the fair share survey as participation in applications matter.
- ***Breakfast*** – For all students enrolled, breakfast will be provided on a daily basis within the cafeteria twenty minutes before the start of the school day.
- ***Lunch*** – For all students enrolled, lunch will be provided on a daily basis within the cafeteria. Students will have access to the meal service window where cafeteria staff will provide meal options.
- ***Super Snack*** – This will be provided on a daily basis for those students enrolled in the After School Extended Learning Program at no cost to the family.

Extended Learning After School Program:

Families need to apply for limited spacing. Registration forms for this program are in the school office.

- For the first time we are having trouble finding employees so some programs may be limited in space until more people can be found.
- Masks will be required the same as classroom procedures above.

Bussing:

- As **state mandated**, all students and adults wearing masks.

Sports:

- Until we hear different we are planning a full sports year. More information as it appears from the state.



General Safety Precautions Throughout the Day

Maintenance Cleaning: School staff will follow Center for Disease Control & Prevention cleaning and disinfecting guidelines including requirements for cleaning high touch points (door handles, light switches, bathroom surfaces, etc.) at the school each day.



Handwashing & Sanitizing: Staff will teach, model and practice handwashing. Students and staff will be washing hands or using sanitizer when arriving, after play periods, before lunch, and other times during the day when practicable.

Tissues (Coughs & Sneezes): Boxes of tissues positioned in as many places on campus as is practicable.

Choice Option: Shasta Montessori Full-Time Homeschool:

Student will participate in their learning at home with parent as the primary teacher. Master teachers, from this program, help plan curricular schedules, guide parents with instruction, give learning resources, and provide some onsite enrichment/tutoring at Shasta Elementary. Parent and student must meet with Master Teacher twice monthly to turn in work and consult. **Students with an IEP will need to schedule a meeting in order to select this model.**

Homeschool Hours: *Days and pace of learning are set by individual parent in accordance with instructional pacing provided by Master Teacher.*

K-3 will have a daily instructional offering

4-8 will have a daily contact offering as well as a weekly instructional offering.

Homeschool Grades: K to 8th grades

Enrollment: <http://homeschool.reddingschools.net/enrollment>

Lunch: *When students are at the Shasta School Building during lunch hours, they are welcome to take advantage of the lunch served at Sequoia. The teachers will walk the students to pick up lunch.*

Remote Learning Support:

District-Wide Independent Study Learning

- Provide a well-lit, organized area for remote learning to occur.
- Have instructional resources ready and knowing how to contact teacher for support and follow-up.
- Ensure students have access to a device and instructional materials provided by the teacher/school.
- Ensure that your child participates in the activities offered.
- Know when and help your child calendar due dates for assignments.
- Keep in contact with the teacher and monitor communication for up-to-date information regarding resources, instructional plans, and closures/postponements.

HOW CAN PARENTS HELP?

Washing Hands:

- We encourage families to teach and practice hand-washing procedures with their children before school starts. Help children get in the habit of washing hands before/after meals, play times, or other times during the day when appropriate. Teachers will also reinforce these healthy hygiene practices.
 - <https://www.cdc.gov/handwashing/videos.html>
 - https://www.youtube.com/results?search_query=handwashing+for+kids



Water Bottles:

- Every family is encouraged to supply a fillable water bottle to their child and we will instruct children on how to use the fillable water stations.

Mask Wearing:

- We encourage families to teach, model, and practice the use of masks with their children before school starts. Helping children get in the habit of wearing a mask and knowing when it is appropriate to use will help. Teachers will also be reinforcing these habits and procedures for the safety of our entire community.

COVID-19 vaccination is strongly recommended for all eligible people in California, including teachers, staff, students, and adults sharing homes with these members of our K-12 communities.

COVID-19

How is COVID-19 Spread?

COVID-19 is spread mainly from person-to-person, via air droplets that contain the virus. For example; when a person sneezes, coughs, or talks, the virus is exhaled by the infected person and then inhaled by a nearby person. Some people do not show any signs or symptoms of being ill but can still spread the virus. The virus can also spread when a person touches objects and surfaces that have the virus on it and then touches their eyes, nose, or mouth.

How can we prevent transmission?

This virus can spread easily from person-to-person so taking necessary precautions is an important way to keep you, your family, friends, and community safe. The best way to prevent illness is to avoid being exposed to this virus. Key prevention practices also include:

- Physical distancing to the maximum extent possible.
- Washing hands with soap and water, frequently, for at least 20 seconds. If soap and water are not available then use hand sanitizer (at least 60% alcohol).
- Using a cloth face cover for your nose and mouth, unless under the age of 2 or anyone who has trouble breathing.
- Covering your coughs and sneezes. If you use a tissue, throw it away immediately and wash your hands.
- Cleaning and disinfecting frequently touched surfaces.
- Monitoring you and your family's health by taking temperatures and watching for signs and symptoms of COVID-19.

Testing for Staff

Staff is encouraged every three weeks using the local testing sites. Every two weeks superintendent sends a reminder that this options is available. <https://www.co.shasta.ca.us/ready/covid-19/get-tested> If exposed to COVID, Testing will be offered within 24 hours of exposure.

Testing for Students

Parents are encouraged with school based reminders and documentation about local testing sites and possible frequency of every three weeks. <https://www.co.shasta.ca.us/ready/covid-19/get-tested> If exposed to COVID, Testing is recommended to be done within 24 hours of exposure.

Communication:

A COVID-19 Information section of school and district websites was created with up to date information about COVID from county health, local data and statistics about cases and status of programs, as well as links to local and state informational sites. The Superintendent also periodically sends out informational letters to the parents via websites and social media. Staff is informed through weekly messages from Superintendent.

<https://www.reddingschools.net/parents/c o v i d-19 information>

After an on-site exposure is identified emails are sent to staff, families, vendors, or other persons who were on site during the exposure period.

Employees will report illness to their site Administrator or Program Manager for planning of adequate staffing. Human Resources will follow up with the employee to identify if the symptom is a COVID identified symptom and if isolation/quarantine is necessary. If the illness is identified as a COVID symptom the employee will be counseled on isolation/quarantine, return to work date and Human Resources will inform the site of their necessary absence.

HEALTH PROTOCOLS

California & Shasta County Public Health

What happens if?

Student or Staff with:

Action

- | | |
|---|---|
| 1. Symptoms (e.g., fever, cough) | <ul style="list-style-type: none">○ Send home○ Recommend testing (If positive, see #3, if negative, see #4)○ School/classroom remain open |
| 2. Close contact with a confirmed COVID-19 case | <ul style="list-style-type: none">○ Remain in school and wear mask○ Test twice a week at home on own○ School/classroom remain open |
| 3. Confirmed COVID-19 case infection | <ul style="list-style-type: none">○ Notify the local public health department○ Isolate case and exclude from school for 10 days from symptom onset or test date○ Testing of contacts, prioritize symptomatic contacts○ Disinfection and cleaning of classroom and primary spaces where case spent significant time○ School and class remains open |
| 4. Negative Test | <ul style="list-style-type: none">○ If 24 hours since fever, can return to school with mask. |

#contact is a person who was less than 6 feet from case for greater than 15 minutes.

COVID-19

Stop the Spread of Germs

Help prevent the spread of respiratory viruses like COVID-19 and flu.

What are the symptoms?



Fever



Cough



Shortness of Breath

How is it prevented?



Wash hands often



Avoid touching eyes, nose, or mouth with unwashed hands



Avoid contact with sick people



Stay home while you are sick; avoid others



Cover mouth/nose with a tissue or sleeve when coughing or sneezing



Clean and disinfect frequently touched objects and surfaces